

Mercury QuickTest Professional 8.0 Shortcut Key Reference Card

		Command	Press
File Menu		New Test	CTRL + N
		Open Test	CTRL + SHIFT + N
		Business Component > New	CTRL + SHIFT + O
		Business Component > Open	CTRL + SHIFT + E
		Business Component > Edit Template	CTRL + O
		Save	CTRL + S
		Export to Zip File	CTRL + ALT + S
		Import from Zip File	CTRL + ALT + O
		Print	CTRL + P
Edit Menu		Cut	CTRL + X (EV only)
		Copy	CTRL + C
		Paste	CTRL + V
		Delete	DEL
		Undo	Ctrl + Z (EV only)
		Redo	CTRL + Y (EV only)
		Rename Action	F2
		Find	CTRL + F (EV only)
		Replace	CTRL + H (EV only)
		Go To	CTRL + G (EV only)
		Bookmarks	CTRL + B (EV only)
		Complete Word	CTRL + SPACE (EV only)
		Argument Info	CTRL + SHIFT + SPACE (EV only)
		Apply “With” To Script	CTRL + W (EV only)
		Remove “With” Statements	CTRL + SHIFT + W (EV only)
Insert Menu		Checkpoint > Standard Checkpoint	F12
		Output Value > Standard Output Value	CTRL + F12
		Step > Step Generator	F7
		New Step	F8 (KV only)
		New Step After Block	SHIFT + F8 (KV only)

Key: KV = Keyword View
EV = Expert View

		Command	Press
Test or Component Menu		Record	F3
		Run	F5
		Stop	F4
		Analog Recording	CTRL + SHIFT + F4
		Low Level Recording	CTRL + SHIFT + F3
Step Menu		Object Properties	CTRL + ENTER
		Value Configuration Options	CTRL + F11 on a value (KV only)
Debug Menu		Pause	PAUSE
		Step Into	F11
		Step Over	F10
		Step Out	SHIFT + F11
		Insert/Remove Breakpoint	F9
		Clear All Breakpoints	CTRL + SHIFT + F9
Data Table Options		Edit > Cut	CTRL + X
		Edit > Copy	CTRL + C
		Edit > Paste	CTRL + V
		Edit > Clear > Contents	CTRL + DEL
		Edit > Insert	CTRL + I
		Edit > Delete	CTRL + K
		Edit > Fill Right	CTRL + R
		Edit > Fill Down	CTRL + D
		Edit > Find	CTRL + F
		Edit > Replace	CTRL + H
		Data > Recalc	F9
		Insert Multi-line Value	CTRL + F2 while editing cell
		Activate next/previous sheet	CTRL + PAGEUp/ CTRL + PAGEDOWN
General Options		View Keyword View/Expert View	CTRL + TAB
		Open context menu for step or Data Table cell	SHIFT + F10 or Application key (⌘)
		Expand all branches	* [on numeric keypad] (KV only)
		Expand branch	+ [on numeric keypad] (KV only)
		Collapse branch	- [on numeric keypad] (KV only)



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